



# DCA Training Academy



## Community Training: Your time, your way!

The Digital Training Academy for Charities, Groups and Voluntary Organisations is built by the voluntary sector, for the voluntary sector.

The Academy will allow you to access training 24-7. With live recordings, video conversations and full course content, there is a training style and model to suit everyone. All hosted on an online learning platform that you can easily sign up to, once registered you'll be able to browse through the content, whether you choose free or payable courses, you only pay for courses as you want them, to view now or later. Click on the links below and have a "wander around" the DCA Training Academy!

**Direct link to the Academy:** <https://dorsetcommunityaction.thinkific.com/>  
DCA Website: <https://www.dorsetcommunityaction.org.uk/academy>

Signing up is free, but some courses are paid for, our Members gain discounts on all content.

**Modules on Offer:** Once an account is created you'll be able to explore the site. There are six modules which are broken down into eleven strands,, each module is colour coded for easy navigation as follows:



Operations Management



Marketing, Communications & Partnerships



Business Planning



Governance & Trustees



Financial Sustainability

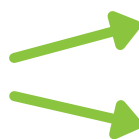


From Need to Impact

**Strands:** Each Module is then broken down into further Strands, for example:



Governance & Trustees



Compliance, Constitution & Legal

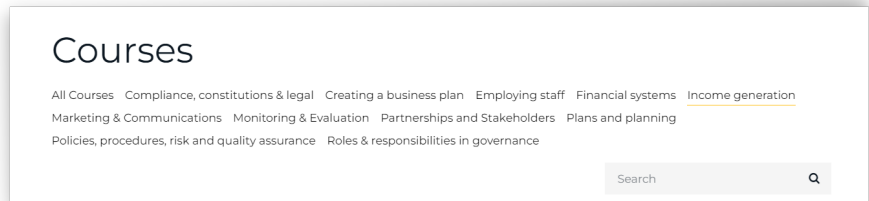
Roles & Responsibilities in Governance

Please [click here](#) for the full infographic for the structure and breakdown.

**Explore:** You'll find a vast variety of videos, find free sessions, paid for lessons, 'Top-Tips', 'Conversations with...' and downloadable templates. Clicking on any you choose will guide you through to the session, payment may be requested online.

**Header/Footer & Search Option:** There is a permanent header at the very top of each page, the DCA Training Academy logo will bring you back to the home page of the Academy system and there are also options here to log in/sign up and link back to the main DCA website for Organisational Support and Membership offerings. At the bottom of these pages you'll find small arrows to help you move through the pages, ie. < 1, 2, 3...>

Once a Strand is clicked on, you'll notice a header at the top the page giving you a set of quick clicks to easily move between the Strand you're



currently on and the other Strands. The search option appears once in the Strand pages, you can search for any items that contain for example 'Fund' and it will bring up all courses, across the Modules that contain this content. When you enter into a Course this option is no longer available. You can search for topics of interest in this way or select 'All Courses' to browse through everything on offer.

**Live v Recorded Sessions:** Our live sessions will later be accessible as recorded sessions. If you sign up to the live event then you'll be sent an email ahead of the event with a direct zoom link to join the session. Those sessions will then later be available as recordings to view separately. For those attending live events, you will also receive a voucher to re-watch that course content should you wish, all free of charge. You can access some courses either as a live event or, later, as a 'live' recording, or even both as and when you need.

Don't forget, our Members gain discounts on all paid for sessions, if you wish to take advantage of this offer then [please click here to read more or sign up](#), your Organisation may even be eligible for free membership should your turnover be under £1000 per year.



This is a fresh system and we very much work with the Communities we support to develop our offerings so it is fit for purpose, should you have any feedback then we'd love to hear from you, good or bad, it will help make the system better for all!

Please feel free to get in touch with us and have your say:

[academy@dorsetcommunityaction.org.uk](mailto:academy@dorsetcommunityaction.org.uk)