

Regional Chair Role Profile

The Role: The Regional Chair plays a vital role in providing direction and development within the region through chairing the regional committee and managing and supporting regional officers in their respective roles. As an ambassador for RDA UK the Regional Chair spends time building good relationships with participants, volunteers and supporters within the region as well as promoting the association's aims and objectives to relevant external bodies. All Regional Chairs have the opportunity to contribute to the development of RDA UK as a national organisation through their membership of the Regional Chair's Committee which reports directly to the RDA Board of Trustees.

Responsibilities:

- ✦ Chairing the Regional Committee; delegating responsibilities and tasks amongst committee members as needed
- ✦ Managing the Regional Committee members, ensuring they are supported in their roles and that they are fully briefed on RDA's objectives and operations
- ✦ Managing succession planning of the Regional Committee including recruitment and the subsequent election or nomination procedure for regional roles, in liaison with RDA National Office and the relevant committees
- ✦ Developing strategic objectives and plans for the region
- ✦ Being an ambassador for RDA UK and promoting the association's aims, objectives and values within the region and to relevant external bodies
- ✦ Visiting groups and building good relationships with participants, volunteers and supporters within the region
- ✦ Coordinating the organising of regional conferences, courses, training days, qualifiers and other events as required
- ✦ Being the final arbiter on problems in the region when such problems are beyond the scope of the County Chair
- ✦ Ensuring the region has sound financial plans in place, including ensuring adequate income through effective fundraising
- ✦ Allocating regional funds to support groups and their activities e.g. administering small grants, in line with RDA UK guidelines
- ✦ Recognising the contribution of volunteers within the region through local events and the RDA UK awards and recognition schemes.
- ✦ Identifying opportunities for and supporting the formation of new groups
- ✦ Considering and endorsing as appropriate, recommendations for the cessation of groups
- ✦ Attending and representing the region on the Regional Chair's Committee
- ✦ Carrying out such responsibilities as may be delegated from time to time by the RDA UK Board of Trustees