

# AGENDA



- Working From Home Guidance
- Returning to Work Guidance
- Safeguarding Good Practice
- Fundraising Safely
- Village Hall – Reminder
- GDPR
- Update from DCA
- Funding Update

# Website Links



## **Working from Home – Flexible Working**

- <https://www.cipd.co.uk/knowledge/fundamentals/relations/flexible-working/during-COVID-19-and-beyond#>
- <https://ico.org.uk/for-organisations/working-from-home/>
- <https://newsandviews.zurich.co.uk/talking-point/tips-for-working-from-home/>

## **Returning to Work – Working & Managing Safely**

- <https://www.cipd.co.uk/knowledge/fundamentals/emp-law/employees/workplace-guide-returning-after-coronavirus>
- <https://iosh.com/coronavirus/outbreak/maintaining-good-leadership-practices-throughout-the-covid-19-crisis/>
- <https://knowhow.ncvo.org.uk/coronavirus/supporting-your-staff-volunteers-and-beneficiaries-and-keeping-safe>

## **GDPR – Data Protection**

- <https://ico.org.uk/about-the-ico/news-and-events/news-and-blogs/2020/03/community-groups-and-covid-19/>
- <https://ico.org.uk/global/data-protection-and-coronavirus-information-hub/data-protection-and-coronavirus/>

## **Mental Health & Wellbeing**

- <https://www.mentalhealthatwork.org.uk/ourfrontline/>
- [https://www.hrservicespartnership.co.uk/wp-content/uploads/2020/05/HRSP\\_managing\\_health\\_and\\_wellbeing\\_WFH.pdf?mc\\_cid=c7c138468b&mc\\_eid=223323efee](https://www.hrservicespartnership.co.uk/wp-content/uploads/2020/05/HRSP_managing_health_and_wellbeing_WFH.pdf?mc_cid=c7c138468b&mc_eid=223323efee)

# Support Guides



-  CIPD - Flexible Working
-  CIPD-Return to Work Guidance
-  Community groups and COVID-19 - ICO
-  Data protection and coronavirus - what you need to know \_ ICO
-  Homeworker-Self-Assessment
-  HRSP - Managing others remotely
-  Return to Work Toolkit

# Support Available



- *Improve Your Digital Skills*

Digital Champions – 01305 221000

- Financial Controls & Cash Handling

Ward Goodman have done lots of research for small charities in changing controls and implementing procedures to replace cash handling. Happy to have a free telephone conversation with any charities that need some advice:

[j.richardson@wardgoodman.co.uk](mailto:j.richardson@wardgoodman.co.uk)

- Information Commissioners Office

0303 123 113

- *Help to Adapt & Write New Policies*
- *Help to Formalise Your Group*
- *Keep Up to Date !*

DCA is here to help – book an appointment to see an advisor & sign up for DCA news.

See an advisor :

<https://www.dorsetcommunityaction.org.uk/request-an-advisor/>

Sign up for DCA news:

<https://www.dorsetcommunityaction.org.uk/e-alert-sign-up-form/>