

**Webinar Chat**  
**29<sup>th</sup> July 2020**

- 11:41:41 From Jacqui Sewell : Are we allowed keep fire doors open while an activity is happening to create 'air flow' through the hall ?
- 11:45:31 ***From Paula Bennetts : Jacqui - no, Internal Fire Doors should not be propped open. You can purchase door props that are Fire Reg compliant - but unless using these, do not prop open internal Fire Doors. Thanks for the question.***
- 11:49:22 From Sharon : Can Zumba reopen?
- 11:49:57 ***From Paula Bennetts : Sharon - yes, any activity that could take place in a Gym/Leisure Centre can restart.***
- 11:50:03 ***From Anita Hansen : Yes Zumba can re start as long as social distancing, risk assessment etc is followed***
- 11:51:15 From Janet Miller : Did you say - choirs can rehearse outside? Please
- 11:51:56 From Alison Cross : With a Zumba class, where would you stand on the guidance not to have loud music to discourage 'shouting' and therefore spray
- 11:53:36 ***From Paula Bennetts : Alison Cross - Music should be low enough that the instructor can be heard in the class without shouting - this would need to be on their risk assessment. They need to demonstrate they can follow the rules.***
- 11:52:04 From Sharon : Is an outdoor, mini beer festival allowed?
- 11:54:51 ***From Anita Hansen : An outdoor festival would be allowed as long as social distancing, live music / performance and pub, restaurant etc guidance is followed.***
- 11:54:57 ***From Paula Bennetts : Sharon - I have not read any guidance on mini-beer festivals!! I would assume you should follow the pub/restaurant guidance and limit the numbers. My concern would be if people will continue to social distance?! Also lack of music?!***
- 11:57:32 From Sharon : The music would be outside on a socially distanced stage.
- 11:58:28 ***From Anita Hansen : Follow the guidance for live performances***
- 11:52:47 From Sam Agnew : The social group guidance is confusing - can more than 2 households socialise in a community hall if they maintain 2m distance? If not, when is the next update due and will this be covered?  
<https://www.gov.uk/guidance/meeting-people-from-outside-your-household-from-4-july>
- 11:53:49 From Rosemary : if you are practising for a dance performance do you have to be 2m apart? If the band comes from various households?
- 11:53:52 From Patricia Freemantle : We are starting an internal refurbishment of our hall so do we need the contractors to provide us with their risk assessments
- 11:54:28 From Rosemary : Should a yoga instructor have their own risk assessment? the one who uses our hall seems to think she doesn't need one

- 11:55:48** *From Paula Bennetts : Rosemary - All hirers should produce a risk assessment as a condition of hiring. Otherwise you are shouldering the whole liability for the activity.*
- 11:52:09 *From Paula Bennetts : Remember - ask your hirers to provide you with copies of their risk assessments - the onus of responsibility should rest with them*
- 11:55:20** *From Anita Hansen : Yes all Hirers should do their own risk assessment and provide you with a copy.*
- 11:56:00 From Patricia Freemantle : Anita, does this also apply to contractors
- 11:55:49** *From Anita Hansen : I would ask for risk assessments from anyone using your hall.*
- 11:56:32** *From Deborah Clarke: I agree Anita, the organiser of the activity is responsible so everyone should have a risk assessment*
- 11:55:19 From Martin Smethers : Scouts only allow leaders to interact with ONE group of young people in each 24 hour period. This would stop people going to many groups in a day.
- 11:57:26 From Anita Hansen : You need to ensure that they are following government guidance and a risk assessment will demonstrate that they are.
- 11:58:21 From John Spittle : Foot covering for yoga participants?
- 11:59:35** *From Anita Hansen : John - I don't think feet are an issue - its hands and touching mouths and surfaces that presents the risk of transmission.*
- 12:01:18 From AnnelieseFay : whats in a covid first aid box?
- 12:04:48** *From Paula Bennetts : Covid-19 First Aid Box - this is just a safe box (known to all) where you can keep PPE - gloves, mask & hand sanitiser. It could be in your current first aid kit*
- 12:02:23 From Jan Griffiths : No one should be in the hall with any symptoms. It is surely unlikely that symptoms will develop within a groups' time?
- 12:03:13** *From Paula Bennetts : Sharon - <https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/performing-arts>*
- 12:10:53 From Janet Miller : perhaps have a small trial group so you can practice / demonstrate // reassure covid safe practises?
- 12:11:22** *From Paula Bennetts : Janet - that is a good suggestion.*
- 12:11:50** *From Anita Hansen : Janet this is a really good idea and it would be good practice to walk through with volunteers etc before opening to make sure everyone is comfortable, confident.*
- 12:11:58 From Morden Village Hall : what is situation for short mat bowls?
- 12:13:22** *From Anita Hansen : I would get in touch with the English Short Mat Bowling association and see if they have provided any guidance*
- 12:17:48** *From Paula Bennetts : Morden VH - I will add a link to Short-Mat bowls route map guidance.*
- 12:20:51** *From Paula Bennetts : Short mat bowls route map link - <http://www.esmba.co.uk/coronavirus/route-map/>*

- 12:13:16 From Rosemary : how do you work out capacity for a wedding reception/wake?
- 12:14:34** *From Anita Hansen : Rosemary - Jo mentioned this in her presentation and there is guidance in the ACRE information sheet on working out your capacity. There would a capacity limit as part of your fire regs so start with this.*
- 12:15:33 From Nikki Gray : I have measured the chairs at 2m apart throughout the hall and then the number of chairs is the maximum number allowed in the hall at any one time. Obviously up to the 30 maximum, but it will help going forward.
- 12:17:35 From Rosemary : EMD guidance for exercise is 100sqft
- 12:19:55** *From Paula Bennetts : Remember - Your protection, IS your Hirer Agreement - make sure you are collecting all the information you need and that you are clear who is responsible for what.*
- 12:20:35** *From Anita Hansen: Short cut for PDFs was CTRL+F to help you search pdf documents*
- 12:22:18 From Mary : It appears Badminton is permissible, but is this only for Single matches or doubles as well?
- 12:23:53** *From Anita Hansen : Badminton England says doubles is back from 25th July*
- 12:24:19** *From Anita Hansen : [www.badmintonengland.co.uk](http://www.badmintonengland.co.uk)*
- 12:23:42 From John Spittle : Liability issue. If somebody catches flu - organiser would not be liable, but are we saying they would be if they catch COVID at the event. Proof is obviously difficult
- 12:24:46 From Annette Newman : whose responsibility is it to provide cleaning materials?
- 12:27:40** *From Anita Hansen : Hall committees are responsible for cleaning the hall and the hirer is responsible for minimising the risks arising from their activity - so I would say this is a joint responsibility.*
- 12:27:53** *From Paula Bennetts : I would see providing cleaning materials as requirement of the Community Building. If a group want anything "more" than what was reasonable then that would be the Hirer's responsibility to provide.*
- 12:28:44 From Rosemary : query on ventilation when it gets to late autumn do we expect to keep windows and doors open?
- 12:30:05** *From Paula Bennetts : Rosemary - that is a good question. I would say that this is going to be dependent on what the advice says at the time. Ventilation is key, but, obviously we can't freeze out the participants. It is going to be a tricky balance.*
- 12:29:36 From Sharon : Cinema - is it a maximum of 30 people including ushers?
- 12:32:08** *From Anita Hansen : Sharon - it depends on the capacity of your hall, social distancing measures etc.*

- 12:32:16** *From Paula Bennetts : Sharon - I am afraid I have not read that Ushers are or are not counted as part of the 30. I would suggest, sensibly that they can be additional as long as they are not sat watching the film!*
- 12:30:05 From Annette Newman : Our heating is oil fired to blowing heaters this is not sensible to us?
- 12:32:52 From Alison Cross : We use Hallmaster at CLaRC and have found it a really efficient system for us to manage our bookings. Bernard and his team have been very helpful with any queries that we have had over the years
- 12:34:32** *From Bernard at Hallmaster : Pricing for Hallmaster*  
<https://www.hallmaster.co.uk/pricing.html>
- 12:36:29** *From Paula Bennetts : Food -*  
<https://www.gov.uk/government/publications/covid-19-guidance-for-food-businesses/guidance-for-food-businesses-on-coronavirus-covid-19>
- 12:36:46** *From Bernard at Hallmaster : Hallmaster Video -*  
<https://youtu.be/LgdhW1tpE>
- 12:37:43** *From Paula Bennetts : Food Standard Agency -*  
<https://www.food.gov.uk/business-guidance/reopening-checklist-for-food-businesses-during-covid-19>
- 12:40:20 From Nikki Gray : PHE guidance on playgrounds was that outside space did not need cleansing, just good clear signage and to ensure social distancing was facilitated by removal of swings too close together etc. A risk Assessment to be available.
- 12:40:21** *From Paula Bennetts : Government announced the reopening of dance studios from 25th July 2020 - for rehearsal and training (social distancing rules)*
- 12:41:51** *From Paula Bennetts : Remember - Your protection, IS your Hirer Agreement - make sure you are collecting all the information you need and that you are clear who is responsible for what.*
- 12:42:02 From Janet Miller : You could have a hall person there to observe cleaning the first time a hirer uses the hall?
- 12:42:08 From Rosemary : do you have any advice on cleaning cloth upholstered chairs as opposed to plastic chairs (we have both)
- 12:43:10** *From Paula Bennetts : Cleaning guidance -*  
<https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings>
- 12:47:39** *From Paula Bennetts : Rosemary - steam cleaning is recommended in government Guidance - portable machines can be purchased for about £100 - this would be an excellent funding bid!!*