

# Moving to a Virtual Service - Online delivery and support.

- DCA experience and lessons learned
  - Start of simply
  - Small groups vs large groups
  - Resource requirements
- Considerations
  - Time
  - Cost
  - Skills needs and training
  - Communication

# Moving to a Virtual Service - Online delivery and support.

Support available

- Dorset Digital Champions
- Charity Comms - <https://www.charitycomms.org.uk/what-is-digital-transformation-anyway>
- Media Trust Resource Hub - <https://mediatrust.org/communications-support/resource-hub/>
- Barclays Lifeskills <https://www.barclays.co.uk/digital-confidence/>
- National Cyber Security Centre, about being safe <https://www.ncsc.gov.uk/guidance/moving-business-from-physical-to-digital>



Income	April	May	June	July	Etc....
Grants					
Donations					
Contracts					
Trading					
Other					
<b>Total</b>	A				
<b>Expenditure</b>					
Rent / Room hire					
Utilities					
Insurance					
Salaries					
expenses					
<b>Total</b>	B				
<b>Net in / out in month</b>	$A - B = C$				
<b>Balance at beginning</b>	D	E			
<b>Balance at end of month</b>	$C + D = E$				

Income	April	May	June	July	Etc....
Grants	5,000.00			5,000.00	
Donations	500.00	200.00	300.00	200.00	
Contracts	5,000.00			5,000.00	
Trading	1,000.00	1,000.00	1,000.00	1,000.00	
Other	300.00	300.00	300.00	300.00	
<b>Total</b>	<b>11,800.00</b>	<b>1,500.00</b>	<b>1,600.00</b>	<b>11,500.00</b>	
Expenditure					
Rent / Room hire	500.00	500.00	500.00	500.00	
Utilities	500.00			500.00	
Insurance	1,000.00				
Salaries	2,500.00	2,500.00	2,500.00	2,500.00	
expenses	500.00	500.00	500.00	500.00	
<b>Total</b>	<b>5,000.00</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>4,000.00</b>	
<b>Net in / out in month</b>	<b>6,800.00</b>	<b>- 2,000.00</b>	<b>- 1,900.00</b>	<b>7,500.00</b>	
<b>Balance at beginning</b>	<b>2,500.00</b>	<b>9,300.00</b>	<b>7,300.00</b>	<b>5,400.00</b>	
<b>Balance at end of month</b>	<b>9,300.00</b>	<b>7,300.00</b>	<b>5,400.00</b>	<b>12,900.00</b>	

# Finance & Cashflow.

Support available

- NCVO  
<https://knowhow.ncvo.org.uk/coronavirus/contingency-planning-and-financial-implications#section-1>
- Charity Finance Group  
[https://www.cfg.org.uk/coronavirus\\_guide](https://www.cfg.org.uk/coronavirus_guide)
- Small Charity Finance  
<http://smallcharityfinance.org.uk/resources/>
- <http://smallcharityfinance.org.uk/budgets/> - useful webinar on cashflow forecasting the basics (45 mins)

# Funding and Fundraising.

- Plan & Prepare - Link to Cashflow and resource requirements of reopening.
- Some Ideas for raising funds.
- Make it easy – use online Donation tools
- Communication



# Fundraising .

Support available

- DCA Webinar fundraising in a Crisis  
<https://www.dorsetcommunityaction.org.uk/webinar-fundraising-in-a-crisis/>
- Fundraising.co.uk  
<https://fundraising.co.uk/2020/03/30/virtual-fundraising-ideas-during-the-coronavirus-lockdown/>
- Fundraising Regulator  
<https://www.fundraisingregulator.org.uk/more-from-us/resources/coronavirus-covid-19-advice-fundraising>

# Funding Alert.

